

**List of eCAAT Ent Functions with Brief Description**

No.	Panel	Menu (M)	Sub Menu (SM)	Function (F)	Tool Tips / Brief Descriptions	Type
1	Utilities				Provides unique functions which complement and enhance the use of Excel and are great time-savers.	P
2	Utilities	Rows / Column			Provides options to Perform tag related functions and duplicate/insert rows and functions to organise columns by splitting, combining or re-arranging and insert nos.	M
3	Utilities	Rows / Column	Rows		Perform tag related functions and duplicate/insert rows.	SM
4	Utilities	Rows / Column	Rows - Tag		Insert tags based on specific criteria.	SM
5	Utilities	Rows / Column	Rows - Tag	By Selected Rows	Adds a tag to all the selected rows.	F
6	Utilities	Rows / Column	Rows - Tag	By Column Value	Adds a tag to rows based on column values.	F
7	Utilities	Rows / Column	Rows - Tag	By Odd Number	Adds a tag to all odd rows in the current worksheet.	F
8	Utilities	Rows / Column	Rows - Tag	By Even Number	Adds a tag to all even rows in the current worksheet.	F
9	Utilities	Rows / Column	Rows - Tag	By Blank Rows	Adds a tag to blank rows in the current worksheet.	F
10	Utilities	Rows / Column	Rows - Tag	By Blank Cells	Adds a tag to all rows with blank cells in the current worksheet.	F
11	Utilities	Rows / Column	Rows - Tag	By Similar Format	Adds a tag to all rows in the current worksheet with the same font size and format as the selected cell.	F
12	Utilities	Rows / Column	Rows - Tag	By Insert Tick	Adds a tick mark beside the selected rows.	F
13	Utilities	Rows / Column	Rows - Tag	By Insert Cross	Adds a cross mark beside the selected rows.	F
14	Utilities	Rows / Column	Row - Navigate Tags		Navigate to tagged rows in the worksheet.	SM
15	Utilities	Rows / Column	Row - Navigate Tags	First Tag	Finds the first tagged row in the worksheet.	F
16	Utilities	Rows / Column	Row - Navigate Tags	Next Tag	Finds the next tagged row in the worksheet.	F
17	Utilities	Rows / Column	Row - Navigate Tags	Previous Tag	Finds the previous tagged row in the worksheet.	F
18	Utilities	Rows / Column	Row - Navigate Tags	Last Tag	Finds the last tagged row in the worksheet.	F
19	Utilities	Rows / Column	Row	Copy Tag	Copies all tags from one worksheet to another.	F
20	Utilities	Rows / Column	Row	Move Tag	Creates two separate worksheets for tagged and untagged rows.	F
21	Utilities	Rows / Column	Row	Clear Tag	Removes all tags.	F
22	Utilities	Rows / Column		Duplicate Row(s)	Duplicates the selected row.	F
23	Utilities	Rows / Column		Insert 'X' Rows	Inserts the specified number of rows into the current worksheet.	F
24	Utilities	Rows / Column	Columns		Organise columns by splitting, combining or re-arranging and insert nos. for columns/rows.	SM
25	Utilities	Rows / Column	Columns	Split	Segregates a column into two or more columns based on specified criteria.	F
26	Utilities	Rows / Column	Columns	Combine	Displays records after combining two/more columns into a single column based on a selected delimiter.	F
27	Utilities	Rows / Column	Columns	Re-Arrange	Displays columns as per the specified order.	F
28	Utilities	Rows / Column	Columns	Add Date Column	Displays the corresponding number or name of the day/ month/ year of each record in a selected column.	F

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29	Utilities	Rows / Column	Columns	Add Auto No. (By Group)	Adds Auto No. sequentially for all the rows with new series of nos for each of the groups with option of prefix/suffix for auto no. added.	F
30	Utilities	Rows / Column	Columns	Delete Columns	Deletes selected columns with option to save in current/new worksheet.	F
31	Utilities	Rows / Column	Columns	Extract Columns	Extract columns from active/selected worksheet with option to re-arrange columns and select data based on range, selection or condition.	F
32	Utilities	Rows / Column	Columns	Extract Email Ids	Extract Email Ids from selected column(s) and add as new column(s) with option to validate domains and display domain summary.	F
33	Utilities	Rows / Column	Columns	Extract Specific Data	Extract specific data enclosed within specified characters/text for selected column(s) and add as new column(s).	F
34	Utilities	Rows / Column	Columns	Duplicate Column	Duplicates the selected column.	F
35	Utilities	Rows / Column	Columns	Insert 'X' Columns	Inserts the specified number of columns into the current worksheet.	F
36	Utilities	Rows / Column	Columns	Insert Row Numbers	Adds a separate column of row numbers for rows with values.	F
37	Utilities	Rows / Column	Columns	Rename Columns	Renames the selected columns of the current/selected worksheets.	F
38	Utilities	Workbooks			Provides options to perform functions on selected worksheets of workbook with functions such as: Rename columns, snapshot, freeze/unfreeze panes, etc.	M
39	Utilities	Workbooks		Split as Multiple Workbooks	Split selected worksheets from active workbook into multiple workbooks with single worksheet.	F
40	Utilities	Workbooks		Combine Multiple Workbooks	Combine selected worksheets from selected workbook(s) into new workbook.	F
41	Utilities	Workbooks		Snap Shot	Take snapshots of the current workbook for maintaining different versions for comparison/backup.	F
42	Utilities	Workbooks		Freeze/Unfreeze Panes	Freeze/unfreeze panes for active or all selected worksheets based on first row/column or location.	F
43	Utilities	Workbooks		Open Workbooks with Specific	Opens Workbook(s) with Selected worksheets for selected workbooks.	F
44	Utilities	Workbooks		Remove All Macros	Removes all macros in the active workbook or selected workbooks in the selected folder.	F
45	Utilities	Workbooks		Protect Worksheets	Protect selected worksheets of active workbook with same password.	F
46	Utilities	Workbooks		Refresh Pivot Tables	Refresh pivot tables in selected worksheets.	F
47	Utilities	Workbooks		Enter Text Simultaneously	Replicates text entered in worksheet into multiple selected worksheets simultaneously.	F
48	Utilities	Workbooks		Circular References	Identifies all circular references in worksheet with option to remove them.	F
49	Utilities	Worksheets			Organise worksheet/workbooks including name, set scroll limit and security	M
50	Utilities	Worksheets	Organise		Organise the worksheets by arranging, copying, combining, merging, duplicating, etc.	SM
51	Utilities	Worksheets	Organise	Rearrange Sheets	Displays worksheets as per the specified order.	F
52	Utilities	Worksheets	Organise	Copy Sheets	Copies one or multiple worksheets into the workbook.	F
53	Utilities	Worksheets	Organise	Combine Sheets	Combines two or more worksheets into a new worksheet.	F
54	Utilities	Worksheets	Organise	Duplicate Sheet	Creates a copy of the current worksheet.	F
55	Utilities	Worksheets	Organise	Delete Sheets	Deletes one or multiple sheets.	F
56	Utilities	Worksheets	Organise	Format Sheets	Freezes the top row, makes the text bold and auto fits all columns.	F
57	Utilities	Worksheets	Organise	Match Columns	Displays worksheets that have the same column headings and column count as the current worksheet, with an option to append these worksheets into one worksheet.	F

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58	Utilities	Worksheets	Organise	Unfreeze Panes	Unfreeze panes across multiple worksheets.	F
59	Utilities	Worksheets	Organise	Split Workbook	Creates a new workbook based by moving selected worksheets from the current workbook.	F
60	Utilities	Worksheets	Organise	Merge Sheets	Creates a new workbook by copying the selected worksheets from the current workbook.	F
61	Utilities	Worksheets	Organise	Merge Workbooks	Creates a new workbook based on selected worksheets from multiple workbooks.	F
62	Utilities	Worksheets	Organise	Extract Worksheets	Extract worksheets from active/selected workbook and save in a new workbook.	F
63	Utilities	Worksheets	Organise	Rename Worksheets	Rename worksheets from active/selected workbook with option to save in active/new workbook.	F
64	Utilities	Worksheets	Name		Create, store and insert named ranges into the worksheet.	SM
65	Utilities	Worksheets	Name	Create Named Ranges	Creates a name range for the selected data.	F
66	Utilities	Worksheets	Name	Identify Named Ranges	Identifies all name ranges used in the worksheet.	F
67	Utilities	Worksheets	Name	Create Custom Functions	Inserts or deletes created name ranges.	F
68	Utilities	Worksheets	Scroll		Apply or remove a scrolling limit on the worksheet.	SM
69	Utilities	Worksheets	Scroll	Apply Limit	Limits scrolling within the available rows and columns.	F
70	Utilities	Worksheets	Scroll	Remove Limit	Removes scrolling limitations.	F
71	Utilities	Worksheets	Secure		Protect/unprotect worksheet and workbook.	SM
72	Utilities	Worksheets	Secure	Protect Cell(s) Containing Formula	Disables editing of all cells containing formulas.	F
73	Utilities	Worksheets	Secure	Unprotect Cell(s) Containing Formula	Enables editing of all disabled cells containing formulas.	F
74	Utilities	Worksheets	Secure	Protect User Action	Prevents users from editing data, using save as, right mouse click and printing.	F
75	Utilities	Worksheets	Secure	Unprotect User Action	Removes Protect User Action restrictions.	F
76	Utilities	Worksheets	Secure	Protect Workbook	Protects worksheet by preventing addition of worksheets to the current workbook.	F
77	Utilities	Worksheets	Secure	Unprotect Workbook	Removes Protect Workbook restrictions.	F
78	Utilities	Worksheets		Charts	Displays Chart options of MS Excel with option to select data/chart type.	F
79	Utilities	Worksheets		Pivot Table	Displays Pivot Table of MS Excel with data displayed for first two columns as default x/y axis.	F
80	Utilities	Worksheets		Pivot Chart	Displays Pivot Chart of MS Excel with data displayed for first two columns as default x/y axis.	F