

List of eCAAT Ent Functions with Brief Description

| No. | Panel | Menu (M) | Sub Menu (SM) | Function (F) | Tool Tips / Brief Descriptions | Type |
|-----|----------|----------|---------------|----------------------|---|------|
| 1 | Document | | | | Documentation refers to recording critical steps of data analytics. The functions in this panel help document the steps used during data analytics. | P |
| 2 | Document | File | | | Read aloud cell values and create file properties. | M |
| 3 | Document | File | | Count Words | Counts the number of words in the selected cell/ range/ active worksheet/ active workbook. | F |
| 4 | Document | File | | Read Aloud | Reads aloud the cell values in the selected range/ selected worksheets. | F |
| 5 | Document | File | | File Properties | Creates a new worksheet with information of file properties of current workbook. | F |
| 6 | Document | File | | Send Email | Send email by configuring email server by creating template for email with content. | F |
| 7 | Document | Index | | | Create a list of all worksheets in a workbook or workbooks in a folder. | M |
| 8 | Document | Index | | SortByWorksheetName | Sort all worksheet in the active workbook alphabetically with option to create index of worksheets. | F |
| 9 | Document | Index | | Index Sheets | Creates a worksheet with index and statistics of all worksheets in the current workbook. | F |
| 10 | Document | Index | | Index Workbooks | Creates a worksheet with index and statistics of all workbooks in the selected folder. | F |
| 11 | Document | Index | | Open Workbook | Opens the last saved indexed workbook. | F |
| 12 | Document | Index | | Import Filelist | Creates a worksheet with list of files in a selected folder with index. | F |
| 13 | Document | Index | | Import Folder Levels | Creates a worksheet with list of Folder with levels for selected folder. | F |
| 14 | Document | Log | | | Display the Activities log, Audit log, Excel log and info of Enterprise, System and License. | M |
| 15 | Document | Log | | Activities Log | Displays list of functions performed with following details with option to search: Function name, Company name, Time when function was performed, Workbook Name, Worksheet Name and filepath where file is saved. | F |
| 16 | Document | Log | | Excel Log | Displays recently opened file history and file path. | F |
| 17 | Document | Log | | Audit Log | Displays the audit log details based on the function, No. of Times, File, Workbook and Date when the function was performed. | F |
| 18 | Document | Log | | Enterprise Info | Add or edit information about enterprise to be used for printing. | F |
| 19 | Document | Log | | System Info | Displays System Info with option to export in Excel | F |
| 20 | Document | Log | | License Info | Displays License Info with option to export in Excel | F |
| 21 | Document | | | Rerun | Logs the functions performed in eCAAT and facilitates Rerun/Auto Rerun of the selected tasks. Displays parameters/usage statistics of functions performed. | F |
| 22 | Document | | | Refresh | Re-run the last function performed in eCAAT. | F |
| 23 | Document | | | Test Data | Opens eCAAT's Sample/Test Data workbook. | F |