

## List of T-CAAT Ent Functions with Tool Tips/Brief Descriptions

No.	Panel	Menu	Function	Tool Tips/Brief Descriptions	Type
1	Analyse			Displays information from Tally and compliance features including exceptions. Provides overall statistics and option to validate GSTIN/Patterns of Ids and generate trendline reports.	P
2	Analyse	Audit		Extract reports relating to ledger scrutiny and exceptions.	M
3	Analyse	Audit	Summaries	Displays various types of summary reports in two tabs of Ledger and Monthly with option to display sparklines in monthly summaries.	F
4	Analyse	Audit	Compliances	Displays list of ledgers (pertaining to compliances) with option to display details of vouchers/ledgers/daily breakup.	F
5	Analyse	Audit	Exceptions	Displays list of ledgers which are exceptions, with option to display details of vouchers/ledgers/daily breakup.	F
6	Analyse	Audit	Contra Bal.	Displays list of ledgers (under various groups) which have contra balances with option to display details of vouchers/ledgers/daily breakup for each of the ledgers as applicable.	F
7	Analyse	Audit	Cash Trans.	Displays list of cash ledgers and cash transactions of various types and conditions as selected.	F
8	Analyse	Audit	MIS Details	Displays list of ledgers with useful MIS reports, with option to display details of vouchers/ledgers/daily breakup.	F
9	Analyse	Audit	Daily Breakup	Extract and display daily breakup of nett transaction/closing balances for selected ledger(s)/Stock Item(s) for the specified period.	F
10	Analyse	Audit	Ratios	Displays Ratio Analysis report for selected period(s) such as yearly, half-yearly, quarterly or monthly.	F
11	Analyse	Audit	CrossTab	Displays list of values (trend) in columns for each group of records on specified conditions of occurrence or variance with option to display sparklines or chart.	F
12	Analyse	Audit	Sparklines	Displays line chart (sparkline, column, win-lose) or other charts for each of the rows in the selected worksheet with options to display statistics (count, average, minimum, maximum, average and MVF) and combining columns with condition applied for count > 1 and/or variance > specified no. (if required).	F
13	Analyse	Statistics		Extract voucher, account and user-wise statistics.	M
14	Analyse	Statistics	All Vouchers	Displays voucher & account-wise Statistics such as count of vouchers per voucher type, count of groups, ledgers, etc.	F
15	Analyse	Statistics	All Users	Displays user-wise statistics of user types and count of entries made per user.	F
16	Analyse	Statistics	Relative Size Factor	Displays relative size factor for each of the ledgers computed on transactions of selected period.	F

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17	Analyse	Validate		Validate patterns of standard regulatory numbers such as PAN, TAN and Aadhar.	M
18	Analyse	Validate	Patterns	Finds variances in patterns of standard formats such as PAN, TAN, GSTIN, Aadhar numbers and user specified criteria.	F
19	Analyse	Validate	GSTIN	Displays whether selected single GSTIN or multiple GSTIN as per selected column is valid/invalid and provides specific category of assessee.	F
20	Analyse	Validate	Filter & Extract	Displays not just rows but the complete voucher details for the specified ledger/field and combination of selected common field(s).	F
21	Analyse	Validate	Trim Masters	Identifies masters of Tally which have extra spaces inside the name.	F