

List of SoftCAAT Pro Functions with Brief Descriptions

No.	Tab (T)	Panel (P)	Functions (F)	Tool Tips/Brief Descriptions	Type
1	Curate			Curate refers to transforming data in a standard structure to be usable for data analysis as required. Curation of data ensures that data is formatted and purified for use in data analytics.	T
2	Curate	Remove Characters		Provides options to remove specific characters from the table.	P
3	Curate	Remove Characters	Non - Alpha	Removes non-alphabetic characters in the selected column.	F
4	Curate	Remove Characters	Non - Num	Removes non-numeric characters in the selected columns.	F
5	Curate	Remove Characters	Non - AlphaN	Removes non-alphabetic and non-numeric characters in the selected columns.	F
6	Curate	Remove 'X' Characters	Ending	Removes 'X' (specified) number of characters from the right in the current column.	F
7	Curate	Remove Spaces		Provides options to remove spaces from the tables.	P
8	Curate	Remove Spaces	Multiple	Removes multiple spaces and replaces them with a single space in the selected columns.	F
9	Curate	Remove Spaces	Begin&End	Removes all spaces before and after the first and last characters respectively in the selected columns.	F
10	Curate	Format Case		Provides options to change the character case of data or sheet name.	P
11	Curate	Format Case	Lower	Converts text to lower case in the selected column.	F
12	Curate	Format Case	Upper	Converts text to upper case in the selected column.	F
13	Curate	Format Case	Title	Converts text to title case in the selected columns where, the first letter of every word is capitalised.	F
14	Curate	Format Case	Sentence	Converts text to sentence case in the selected column where, the first letter of the sentence in the column is capitalised.	F