

### List of SoftCAAT Pro Functions with Brief Descriptions

No.	Tab (T)	Panel (P)	Functions (F)	Tool Tips/Brief Descriptions	Type
1	Analysis			Provides options to analysis refers to examining the data in detail to discover essential features by breaking data into specific components by grouping, identifying and reviewing specific features.	T
2	Analysis	Identify Duplicates		Provides options to Identifies duplicate and unique values.	P
3	Analysis	Identify Duplicates	Duplicates	Display all duplicate records in the selected columns.	F
4	Analysis	Identify Duplicates	Uniques	Display all records that are unique in the selected columns,	F
5	Analysis	Identify Duplicates	&Remove	Displays all unique records and one record form each of the duplicate records.	F
6	Analysis	Identify Duplicates	SameSameDiff	Displays records where the values in one/more selected columns are same but different in another column.	F
7	Analysis	Identify Duplicates	Same Row	Displays duplicate values (character/ date/ numeric) in the same row.	F
8	Analysis	Identify		Provides options to Identifies gaps/format in numeric, date and character values based on intervals.	P
9	Analysis	Identify	Gaps	Displays all successive alphanumeric records whose difference is within the given character mask.	F
10	Analysis	Identify	Numbers	Displays all successive numeric records whose difference is within the given interval.	F
11	Analysis	Identity	Format	Identifies the format of each row in the selected column as 'C' for characters and 'N' for numbers with options to show field length and identify exceptions.	F
12	Analysis	Change Seq.		Provides options to display changes in date/numeric columns, values in cells/rows in selected table.	P
13	Analysis	Change Seq.	Date	Finds the difference between two successive dates.	F
14	Analysis	Change Seq.	Numeric	Displays missing values in a numeric sequence.	F
15	Analysis	Sort		Provides options to sorts the data in one or more table based on selected options.	P
16	Analysis	Sort & Filter	Ascend	Sort data on multiple criteria in ascending criteria.	F
17	Analysis	Sort & Filter	Descend	Sort data on multiple criteria in descending criteria.	F
18	Analysis	Sort & Filter	Fields	Sort data on multiple criteria based on selected column	F
19	Analysis	Filter		Provides options to apply or remove dynamic filters.	P
20	Analysis	Filter	Select	Displays all records that are the same as selected columns.	F
21	Analysis	Filter	Clear	Removes all applied filters.	F

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22	Analysis	Explore		Provides options to explore the data based on strata, MIS-Aging, Day of week & Monthly.	F
23	Analysis	Explore	By Strata	Displays the count, sum/percentage for each of the specified strata for selected numerical columns from two selected worksheets.	F
24	Analysis	Explore	MIS - Aging	Groups date-related data and displays data in different intervals of data.	F
25	Analysis	Explore	MIS-Day Of Week	Groups and displays data for each day of week in different tabs for each day.	F
26	Analysis	Explore	MIS-Monthly	Groups and displays data in four separate tabs for each of the months.	F