

List of T-CAAT Pro Functions with Tool Tips/Brief Descriptions

No.	Panel	Menu	Function	Tool Tips/Brief Descriptions	Type
1	Trial Balance			Extract various types of reports of Trial Balance based on ledgernames/groups with options of transactions, Opening Balances.	P
2	Trial Balance		Closing Bal	Displays ledger-wise closing Trial Balance, with Parent, Primary Group, This Year Balance, Previous Year Balance, etc.	F
3	Trial Balance		Group-wise	Displays group-wise Trial Balance.	F
4	Trial Balance		Ledger-wise	Displays ledger-wise Trial Balance.	F
5	Trial Balance		Ledgers&Groups	Displays Trial Balance (for Active Fin. Year or Custom Period), summary of transactions as per ledger with related groups with options to select OB, CB, Transactions, etc and option to save as XML and read saved XML TB file as Excel.	F
6	Trial Balance		Period-wise	Displays group/ ledger wise Trial Balance (for Active Fin. Year or Custom Period) with options for breakup for yearly, half-yearly, quarterly and monthly.	F
7	Trial Balance		Consolidate	Displays Trial balance (for Active Fin. Year or Custom Period) for selected companies with ledgers, groups, ledgers & groups (Opening Balances, Transactions, Closing balances) with option to append or consolidate.	F
8	Accounting			Displays transactions of accounting based on selected criteria, ledger vouchers, cash and bank transactions and master data of accounting from Tally.	P
9	Accounting		Daybook	Displays Daybook transactions for all/ specific ledgers as per conditions with option to save as XML/Read XML of daybook and extract month-wise summary.	F
10	Accounting		Bill-wise	Displays Bill-wise transactions for all/ specific ledgers as per conditions and/ or month-wise.	F
11	Accounting		Ledger-wise	Displays voucher transactions for all/ specific ledgers as per conditions and/ or month-wise. Enables extract from Tally to MS Excel all the transaction details for specified period with grand total, corresponding ledger names displayed in multiple columns.	F
12	Accounting		Cash&Bank	Displays Cash or Bank or Cash & Bank transactions as selected for active/selected period.	F